Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2022-2027
between institutions from
Programme and Partner Countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

A. Information about higher education institutions

Full name of the institution / country	Erasmus code or city	Contact details[1] (email, phone)	Website (eg. of the course catalogue)
"Dunarea de Jos" University of Galati Romania Str. Domneasca nr. 47 800008 Galati, Romania Fax: +40 236 461 353 **OID**: E10208970	RO GALATI01	**Institutional Coordinator:** Assoc. prof. Steluta STAN steluta.stan@ugal.ro **Erasmus Office:** erasmus@ugal.ro +40 756 063 672	**University home page** http://www.en.ugal.ro/ **Course Catalogue** https://www.en.ugal.ro/studies/erasmus-programme/course-catalogue
Universidad Nacional Autonoma de Honduras (UNAH)	Tegucigalpa	**Vice-Chancellor of International Affairs:** Dr. Prof. Marco Tulio Medina marco.medina@unah.edu.hn **Contact person:** Laura Caunter laura.caunter@unah.edu.hn +504 2216 5100	**University web page:** https://www.unah.edu.hn/ **Course catalogue page:** https://www.unah.edu.hn/facultades

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[1] Contact details to reach the senior officer in charge of this agreement.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1st, 2nd or 3rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Trainee-ships
RO GALATI01	Universidad Nacional Autonoma de Honduras	022	Humanities (except languages)	1st, 2nd	2 students x 5 months = 10	-
		023	Languages	1st, 2nd	2 students x 5 months = 10	-
		031	Social and behavioral sciences	1st, 2nd	2 students x 5 months = 10	-
		0721	Food processing	1st, 2nd	2 students x 5 months = 10	-
Universidad Nacional Autonoma de Honduras	RO GALATI01	022	Humanities (except languages)	1st, 2nd	2 students x 5 months = 10	-
		023	Languages	1st, 2nd	2 students x 5 months = 10	-
		031	Social and behavioral sciences	1st, 2nd	2 students x 5 months = 10	-
		0721	Food processing	1st, 2nd	2 students x 5 months = 10	-

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
RO GALATI01	Universidad Nacional Autonoma de Honduras	022	Humanities (except languages)	2 staff x min. 5 days; 8 hrs of teaching	2 staff x min. 5 days
		023	Languages	2 staff x min. 5 days; 8 hrs of teaching	2 staff x min. 5 days
		031	Social and behavioral	2 staff x min. 5 days; 8 hrs of	2 staff x min. 5 days

			sciences	teaching	
		0721	Food processing	2 staff x min. 5 days; 8 hrs of teaching	2 staff x min. 5 days
Universidad Nacional Autonoma de Honduras	RO GALATI01	022	Humanities (except languages)	2 staff x min. 5 days; 8 hrs of teaching	2 staff x min. 5 days
		023	Languages	2 staff x min. 5 days; 8 hrs of teaching	2 staff x min. 5 days
		031	Social and behavioral sciences	2 staff x min. 5 days; 8 hrs of teaching	2 staff x min. 5 days
		0721	Food processing	2 staff x min. 5 days; 8 hrs of teaching	2 staff x min. 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruc-tion 1	Language of instruc-tion 2	Recommended language of instruction level[2]	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
RO GALATI01	All	Romanian*)	English**)	B1 Romanian and/ or B2 English	B2 English***)
Universidad Nacional Autonoma de Honduras	All	Spanish	English	B1 Spanish	B2 English

*) Incoming students are strongly recommended to attend the **Course in Romanian language and culture** provided 2 weeks before each semester.
**) Only for tutoring
***) The same B2 English for Staff Mobility for Training

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page].*

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[2] For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

D. Respect of fundamental principles and other mobility requirements

The higher education institution located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: Erasmus University Charter (ugal.ro).

The higher education institution located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:
- Respect in full the principles of non-discrimination, transparency and inclusion set out in the Erasmus Programme.

- Ensure equal and equitable access and opportunities to current and prospective participants from all backgrounds, paying particular attention to the inclusion of those with fewer opportunities.

- Ensure full recognition of all credits gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.

- Charge no fees, in the case of credit mobility, to incoming mobile students for tuition, registration, examinations or access to laboratory and library facilities.

- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Ensure that selection procedures for mobility activities are fair, transparent, coherent and documented.

- Publish and regularly update the course catalogue on the website (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

- Publish and regularly update information on the grading system used and grade distribution tables for all study programmes.

- Carry out mobility for the purpose of studying and teaching only within the framework of prior agreements between institutions.

- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of linguistic proficiency and develop their intercultural competences.

- Ensure that student and staff mobility is based on a learning agreement for students and a mobility agreement for staff, validated in advance between the sending and receiving institutions or enterprises and the mobile participants.

- Provide active support to incoming mobile participants throughout the process of finding accommodation.

- Provide assistance related to obtaining visas, when required, for incoming and outgoing mobile participants.

- Provide assistance related to obtaining insurance, when required, for incoming and outgoing mobile participants.

- Ensure that students are aware of their rights and obligations as defined in the Erasmus Student Charter.

- The institution from the Partner Country should inform mobile participants of cases in

which insurance cover is not automatically provided. Costs for insurance can be covered with the organisational support grants. See the information / insurance section for contact details.

During mobility

- Ensure equal academic treatment and the quality of services for incoming students.

- Promote measures that ensure the safety of outgoing and incoming mobilie participants.

- Provide appropriate mentoring and support measures for mobile participants, including for those pursuing blended mobility.

- Integrate incoming mobile participants into the wider student community and in the Institution's everyday life. Encourage them to act as ambassadors of the Erasmus+ Programme and share their mobility experience.

- Provide appropriate language support to incoming mobile participants.

After mobility

- Provide incoming mobile students and their sending institutions with transcripts of records in English, containing a full, accurate and timely record of their achievements at the end of their mobility period.

- Ensure that all ECTS credits gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility, are fully and automatically recognised as agreed in the learning agreement and confirmed by the transcript of records/traineeship certificate; transfer those credits without delay into the student's records, count them towards the student's degree without any additional work or assessment of the student and make them traceable in the student's transcript of records and the Diploma Supplement.

- Encourage and support mobile participants upon return to act as ambassadors of the Erasmus+ Programme, promote the benefits of mobility and actively engage in building alumni communities.

- Ensure that staff is given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement and in line with the institutional strategy.

E.   Additional requirements

RO GALATI01:

Students: The sending institution should send a nomination letter (name, e-mail, area of study, period of study) to the Erasmus Office (erasmus@ugal.ro) prior to the nomination deadline. An invitation will be released upon home university request. Application forms are available on the website http://www.en.ugal.ro/studies/erasmus/ application-file. Signed forms must be sent by e-mail to: erasmus@ugal.ro.

A Guide for incoming students is available at http://www.en.ugal.ro/studies/ erasmus/student-guide.

Incoming students are strongly recommended to attend the Course in Romanian language provided 2 weeks before each semester.

Students in Bachelor and Master study programmes are allowed to attend courses of maximum 63 credits/academic year and 33 credits/ semester.

Staff: Teaching and non-teaching staff should send their Teaching or Training Programme (steluta.stan@ugal.ro, erasmus@ugal.ro) prior to their arrival at "Dunarea de Jos" University of Galati. An invitation will be released upon staff request.

Disabled Students and Staff are welcome.

Universidad Nacional Autonoma de Honduras:

Students must have a Learning Agreement and staff must have a work plan for their nominations and scholarship receipt.

F. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term*	Term*
RO GALATI01	Nomination: 15 May Application: 15 June	Nomination: 15 November Application: 1 December
Universidad Nacional Autonoma de Honduras	Nomination: 15 June Application: 15 July	Nomination: 20 November Application: 15 December

2. The institutions will send their decision within 4 weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement: In the event of unilateral termination, a notice of at least one academic year should be given.

G. Information

1. Grading systems of the institutions
RO GALATI01:

Institution [Erasmus code]	WEB PAGE
RO GALATI01	http://www.en.ugal.ro/files/erasmus/2020/4/Erasmus_incoming _student_guide.pdf (pp. 11-12)

ECTS grade	Mark	Romanian	English equivalent
A	10	excelent	excellent
B	9	foarte bine	very good
C	7-8	bine	good
D	6	satisfacator	satisfactory
E	5	suficient	sufficient
F, FX	1-4	insuficient	fail

Universidad Nacional Autonoma de Honduras:

Scale	Points			
90 – 100%:	**EXCELLENT**	A		4
80 – 89%:	**VERY GOOD**	B		3
65 – 79%:	**GOOD**	C		2
40 – 64%:	**INSUFFICIENT**	D		1
01 – 39%:	**INSUFFICIENT**	F		0

2. Visa and residence permit

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO GALATI01	E-mail: erasmus@ugal.ro Tel: +40 756 063 672	http://www.en.ugal.ro/files/erasmus/2020/4/Erasmus_incoming_student_guide.pdf (pp. 12-14)
Universidad Nacional Autonoma de Honduras	E-mail: laura.caunter@unah.edu.hn	vri.unah.edu.hn

RO GALATI01:

Students and staff from Honduras need a visa to enter Romania. Within 15 days after their arrival, they need to register with the Immigration Office, providing a proof of sufficient funding and health insurance coverage. Students will be assisted to prepare their registration in order to get their residence permit.

Universidad Nacional Autonoma de Honduras:

There is no need for visa to enter Honduras. Students and staff must visit the Migration Institute within 90 days after their arrival to ask for an extension of their permit.

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO GALATI01	E-mail: erasmus@ugal.ro Tel: +40 756 063 672	http://www.en.ugal.ro/files/erasmus/2020/4/Erasmus_incoming_student_guide.pdf (pp. 14-15)

Universidad Nacional Autonoma de Honduras	E-mail: laura.caunter@unah.edu.hn	vri.unah.edu.hn

RO GALATI01:

Students should have a valid Health Insurance.

Universidad Nacional Autonoma de Honduras:

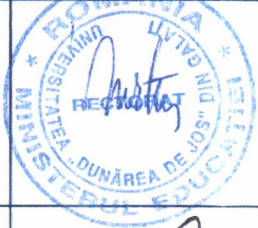Students should have a valid Health Insurance.

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
RO GALATI01	E-mail: erasmus@ugal.ro Tel: +40 756 063 672	http://www.en.ugal.ro/files/erasmus/2020/4/Erasmus_incoming_student_guide.pdf (pp. 17-18)
Universidad Nacional Autonoma de Honduras	E-mail: laura.caunter@unah.edu.hn	vri.unah.edu.hn

H. Signatures of the institutions (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature[3]
RO GALATI01	Prof. eng. Puiu-Lucian GEORGESCU Rector	06/01/ 2023	
Universidad Nacional Autonoma de Honduras	Dr. Francisco José Herrera Alvarado Rector		

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[3] Scanned copies of signatures or digital signatures may be accepted depending on the national legislation