

EUROPEAN UNION

Erasmus+
Empowering lives, opening minds

2021-2027

Erasmus+ Programme
Inter-institutional agreement
Key Action 1
Learning mobility for higher education students and staff
between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme

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The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2022-2025 in:

• **KA171: PROJECT 2022-1-ES01-KA171-HED-000072505**


The institutions (1) commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education (2) and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR(3) and in line with the technical standards of the European Student Card Initiative , when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.




- (1) Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:
- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
 - Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

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- (2) https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en
- (3) https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en
- (4) https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

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1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city (5)	Contact details (6) (email, phone)	Websites
University of Valladolid / Spain E10208817	E VALLADO01	<p>Institutional Coordinator</p> <p>Paloma Castro Prieto Vice-Rector for Internationalization Plaza de Santa Cruz, 8 - 47002 Valladolid, SPAIN Phone:0034 983423000 Email: ka171.erasmusplus@uva.es</p> <p>Administrative Contact</p> <p>Mar Fernández Sáinz Head of International Office International Relations Office, Casa del Estudiante. C/ Real de Burgos s/n, 47011 Valladolid, SPAIN Phone:0034 983184785 Email: ka171.erasmusplus@uva.es</p>	<p>General: www.uva.es</p> <p>KA171 Project: https://uvamobplus2.uva.es/</p> <p>Course Catalogue: https://uvamobplus2.uva.es/</p>
Universidad Autónoma de Honduras / Honduras E10037964	HN UNAH01	<p>Institutional Coordinator</p> <p>Francisco Herrera Rector Edificio Alma Mater, Ciudad Universitaria, Tegucigalpa, Honduras Phone:+50422165100 Email: francisco.herrera@unah.edu.hn</p> <p>Administrative Contact</p> <p>Laura Caunter International Mobility Specialist Edificio Alma Mater, Ciudad Universitaria, Tegucigalpa, Honduras Phone:++50422165100 Email: laura.caunter@unah.edu.hn</p>	<p>General: unah.edu.hn</p> <p>KA171 Project: https://uvamobplus2.uva.es/</p> <p>Course Catalogue: https://www.unah.edu.hn/oferta-academica</p>

- (5) Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.
- (6) Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement. In case of later updates in the mobility data, the partners can also agree to accept informal communication means (e.g. exchanges of emails as written proof).

Number of student and staff mobility periods

The total number of mobility periods within the project Erasmus+ 2022-1-ES01-KA171-HED-000072505 will be managed according to the financial rules of the Erasmus+ Programme within the **Region 10 – Latin America**

The project of the University of Valladolid with the **Region 10 – Latin America** is approved for the following countries and partner institutions*:

COUNTRY	OID	PARTNER INSTITUTION
Honduras	E10037964	UNIVERSIDAD NACIONAL AUTÓNOMA DE HONDURAS

* For the benefit of the implementation of the project, this list of institutions might be increased during the life cycle of the project.

The distribution of scholarships and mobility periods will be managed each academic year in the different Calls for Applications launched by the University of Valladolid through the website <https://uvamobplus2.uva.es/>.

Budget transfers between countries of the region or between mobility types might be made in the event of not having implemented the initial allocated mobility periods in previous Calls for Applications for the benefit of the project implementation.

All subject areas within 1st, 2nd and 3rd cycle will be available. Each Call for Applications will detail the available academic offer and the selection criteria.

The initial distribution of scholarships and mobility periods within the **Region 10 – Latin America** is as follows:

INITIAL DISTRIBUTION OF SCHOLARSHIPS - REGION 10			INCOMING (to the Uva)		OUTGOING (From the Uva)	
COUNTRY	OID	PARTNER INSTITUTION	INITIAL ALLOCATED	INITIAL ALLOCATED	INITIAL ALLOCATED	INITIAL ALLOCATED
			MOBILITY SMS (5 MONTHS)	MOBILITY STAFF (5 DAYS)	MOBILITY SMS (5 MONTHS)	MOBILITY STAFF (5 DAYS)
Honduras	E10037964	UNIVERSIDAD NACIONAL AUTÓNOMA DE HONDURAS	0	1	0	0


In addition, the project has additional support for participants (**only SMS**) with fewer opportunities and partner institutions must involve them in the application procedures by following the guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy**: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

ADDITIONAL SUPPORT FOR PARTICIPANTS WITH FEWER OPPORTUNITIES		
COUNTRY	PARTICIPANTS	TOTAL AVAILABLE BUDGET
Honduras	0	0,00 €

Budget transfers, within the additional support envelope, between countries of the region might be made in the event of not having implemented mobility periods of students with fewer opportunities.

Optional additional information

N/A

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3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills(7) at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
E VALLADO01 E10208817	ALL	SPANISH	ENGLISH	B2	B2
HN UNAH01 E10037964	ALL	Spanish	English	C2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution and each Call for Applications on <https://uvamobplus2.uva.es/>. The links to the course catalogue are provided in the first section.


4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.


Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
OS will be managed and implemented by the University of Valladolid for the benefit of the project.	<ul style="list-style-type: none"> • Covering medical and health insurance for all students • Providing Spanish courses at a reduced price for all incoming students • Waiving students from any administrative fees (small fees) at the University of Valladolid • Providing up to 50% of the VISA fee (administrative fee, any additional cost or travel expense is not included)

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(7) For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications must be sent by each candidate through the online system created by the University of Valladolid UVAMOBPLUS2 (<https://uvamobplus2.uva.es/>).


There will be different Calls for Applications throughout each academic year and all candidates must apply for the mobility period following the internal requirements of their home institution as well as the requirements of the University of Valladolid.

Receiving institution [Erasmus code or city]	Term duration	Deadline (8)
E VALLADO01 E10208817	Winter Term: from September to January to February to June Spring Term: from February to June to February to June	Informed in each Call for Applications on https://uvamobplus2.uva.es/
HN UNAH01 E10037964	Winter Term: from From September to December to First trimester: From January to May; Second trimester: From May to September Spring Term: from First trimester: From January to May; Second trimester: From May to September to First trimester: From January to May; Second trimester: From May to September	Informed in each Call for Applications on https://uvamobplus2.uva.es/

The receiving institution will send its decision with regards to the acceptance of candidates within 2 weeks and no later than 5 weeks, after the selection results, for each Call for Applications, have been published on <https://uvamobplus2.uva.es/>.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

(8) Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

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Application procedure		
Receiving institution [Erasmus code or city]	Contact details (email, phone)	Website for information
E VALLADO01 E10208817	ka171.erasmusplus@uva.es	https://uvamobplus2.uva.es/
HN UNAH01 E10037964	laura.caunter@unah.edu.hk	https://uvamobplus2.uva.es/

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	Students must have completed their 1st year of studies (60 ECTS) More information in each Call for Applications	https://uvamobplus2.uva.es/
CV	More information in each Call for Applications	https://uvamobplus2.uva.es/
Motivation letter	More information in each Call for Applications	https://uvamobplus2.uva.es/
Inclusion measures(9)	Targeted categories of participants with fewer opportunities (see Erasmus+ Programme Guide) To further enhance the inclusion dimension of KA171, indicative targets will be detailed in each Call for Applications	https://uvamobplus2.uva.es/
Academic requirements	More information in each Call for Applications	https://uvamobplus2.uva.es/


6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#). (10)
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

(9) You may find the implementation guidelines of the Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en


(10) The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

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All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc

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Préparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	E VALLADO01 E10208817	iwp@uva.es	http://www.relint.uva.es/ https://uvamobplus2.uva.es/
Accommodation	HN UNAH01 E10037964	laura.caunter@unah.edu.hn	https://vri.unah.edu.hn
Language Support	E VALLADO01 E10208817	ka171.erasmusplus@uva.es	http://www.relint.uva.es/ https://uvamobplus2.uva.es/
Language Support	HN UNAH01 E10037964	laura.caunter@unah.edu.hn	unah.edu.hn
Visa	E VALLADO01 E10208817	ka171.erasmusplus@uva.es	http://www.relint.uva.es/ https://uvamobplus2.uva.es/
Visa	HN UNAH01 E10037964	laura.caunter@unah.edu.hn	https://vri.unah.edu.hn
Insurance	E VALLADO01 E10208817	ka171.erasmusplus@uva.es	http://www.relint.uva.es/ https://uvamobplus2.uva.es/
Inclusion of participants with fewer opportunities	E VALLADO01 E10208817	ka171.erasmusplus@uva.es	Available infrastructure and support for: - Physical disabilities and/or reduced mobility. - Hearing impairment and/or deafness. - Visual impairment and/or blindness. - Mental disabilities. - Specific learning difficulties and/or specific educational support needs (E.g. Autistic Spectrum Disorder, Attention Deficit Disorder, dyslexia, etc.) http://rsu.uva.es/discapacidad/
Inclusion of participants with fewer opportunities	HN UNAH01 E10037964	laura.caunter@unah.edu.hn	Available infrastructure and support for: Students with special needs or from an ethnic background https://voae.unah.edu.hn/acerca-de-la-voae/area-de-inclusion/
Mentoring	E VALLADO01 E10208817	ka171.erasmusplus@uva.es	http://www.relint.uva.es/ https://uvamobplus2.uva.es/
Mentoring	HN UNAH01 E10037964	laura.caunter@unah.edu.hn	https://vri.unah.edu.hn
Grant payments	E VALLADO01 E10208817	ka171.erasmusplus@uva.es	https://uvamobplus2.uva.es/

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7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information																																
E VALLADO01 E10208817	<p>The credit system used by University of Valladolid is ECTS (European Credit Transfer and Accumulation System).</p> <p>Our grading system is as follows:</p> <table border="1"> <tr> <td>MH</td> <td>9,0-10: Matrícula de honor</td> <td>A+</td> <td>Excellent with honours</td> </tr> <tr> <td>SB</td> <td>9,0-10: Sobresaliente</td> <td>A</td> <td>Excellent</td> </tr> <tr> <td>N</td> <td>8,0-8,9: Notable</td> <td>B</td> <td>Very good</td> </tr> <tr> <td>N</td> <td>7,0-7,9: Notable</td> <td>C</td> <td>Good</td> </tr> <tr> <td>A</td> <td>6,0-6,9: Aprobado</td> <td>D</td> <td>Satisfactory</td> </tr> <tr> <td>A</td> <td>5,0-5,9: Aprobado</td> <td>E</td> <td>Sufficient</td> </tr> <tr> <td>S</td> <td>0-4,9: Suspenso</td> <td>FX- F</td> <td>Fail</td> </tr> <tr> <td>NP</td> <td>No presentado</td> <td></td> <td>The student did not sit the exam</td> </tr> </table>	MH	9,0-10: Matrícula de honor	A+	Excellent with honours	SB	9,0-10: Sobresaliente	A	Excellent	N	8,0-8,9: Notable	B	Very good	N	7,0-7,9: Notable	C	Good	A	6,0-6,9: Aprobado	D	Satisfactory	A	5,0-5,9: Aprobado	E	Sufficient	S	0-4,9: Suspenso	FX- F	Fail	NP	No presentado		The student did not sit the exam	<p>ka171.erasmusplus@uva.es</p> <p>ka171.erasmusplus@uva.es</p>	<p>www.relint.uva.es</p> <p>https://uvamobplus2.uva.es/</p>
MH	9,0-10: Matrícula de honor	A+	Excellent with honours																																
SB	9,0-10: Sobresaliente	A	Excellent																																
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A	5,0-5,9: Aprobado	E	Sufficient																																
S	0-4,9: Suspenso	FX- F	Fail																																
NP	No presentado		The student did not sit the exam																																
HN UNAH01 E10037964	<p>The national credit system is the system used.</p> <p>90 – 100%: A, EXCELENTE; 80 – 89%: B; MUY BIEN; 65 – 79%: C, BIEN; 40 – 64%: D, INSUFICIENTE; 01 – 39%: F, INSUFICIENTE</p>	<p>laura.caunter@unah.edu.hn</p>	<p>https://vra.unah.edu.hn/gestion-academica/manual-procedimientos-academicos/equivalencias/</p>																																

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment

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period has finished at the receiving HEI.

- Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

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8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)(11) . The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
E VALLADO01 E10208817	N/A	http://relint.uva.es/inicio/internacional/english/welcome-guide-english/
HN UNAH01 E10037964	N/A	https://www.unah.edu.hk/dmsdocument/1955

9. Any other information regarding the terms of the agreement (optional)

N/A

10. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature (12)
E VALLADO01 E10208817	Paloma Castro Prieto Vice Rector for Internationalization	DATE OF ELECTRONIC SIGNATURE	PLEASE FIND IT ON THE BOTTOM OF THE PAGE
HN UNAH01 E10037964	Francisco Herrera Alvarado Rector	07/10/2023	

(11) The ECTS user's guide is available here: <https://ec.europa.eu/education/resources-and-tools/document-library/ects->

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